



# MARUF BILLAH

## *Software & IT Specialist*

### CONTACT

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25/A, Niribili Gate, Mohammadpur,  
Dhaka-1207.

### CORE SKILLS

#### Languages/Methodologies:

Python, HTML, CSS, JavaScript, PHP,  
SQL, WordPress

#### Software Tools and Utilities:

Visual Studio Code, Pycharm,  
Notepad++, Xampp, Composer

#### Operating Systems:

Windows XP, 7, 8, 10, 11  
Linux, Mac, Android, ROS

### PERSONAL SKILLS

- Problem-solving
- Multi-tasking
- Presentation & Collaboration
- Leadership
- Communication
- Creative Design
- Networking
- Content Writing

### HOBBIES



### SUMMARY

Resourceful IT professional with 3 years' experience maintaining software, editing code, and building responsive websites. Combine solid technical knowledge (HTML, CSS, JavaScript, Python, PHP, SQL, Flutter and Firebase version control, and backend troubleshooting) with a knack for quick debugging and performance tuning. Seeking to join a reputed organization to build secure, high-performance software solutions, its applications clean, scalable, and secure while accelerating release cycles and enhancing user experience.

### EXPERIENCE

**Assistant Manager** (December, 2023 – May, 2025)

**HR Soft BD** Mohammadpur, Dhaka

- Monitor servers, networks, cloud resources, and endpoints for performance and uptime.
- Oversee backups, patch management, capacity planning, and disaster-recovery readiness.
- Coordinate preventive maintenance and hardware lifecycles.

**Tech. Support Officer** (March, 2023 – November, 2023)

**China Center – University of South Asia** Savar, Dhaka

- Preparing, organizing and storing information in paper and digital form
- Find out the nature of the technical or IT issue
- Installing new hardware, software, and networking systems
- Diagnosing and troubleshooting hardware, networking, and software issues
- Planning, monitoring, and managing the company presence

**Support Engineer** (February, 2022 – December, 2022)

**Block B Solutions** Mohammadpur, Dhaka

- Curriculum Development & Instructional Delivery
- Technical Guidance & Project-based Learning
- Demonstrations and Examples
- Assessment and Evaluation
- Collaboration and Communication
- Student Support and Guidance

## LANGUAGE

Bengali	□ □ □ □ □
English	□ □ □ □
Spanish	□ □ □

## ACTIVITIES

- **Volunteer, Kochi Konther Asar** – Organized learning-through-play sessions and assisted with event logistics for local children's cultural group.
- **Patrol Leader, Cumilla Scouts** – Led a scout patrol in outdoor skills training, community service projects, and regional jamborees.
- **Leader, Dhaka Marathon** – Managed runner check-in and on-route hydration points for an event with 5 000+ participants.

## REFERENCES



AHM Rokmunur Zaman Rony  
CEO, HR Soft BD  
☎ +8801722158130  
[rony@hrsoftbd.com](mailto:rony@hrsoftbd.com)



Shamim Hossain  
Manager, China Center-  
University of South Asia  
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**Signature & Date:** 01/08/ 2025

## EDUCATION

### Bangladesh University

Computer Science and Engineering  
Bachelor's Degree  
CGPA- 3.52  
2016 – 2019

### Monohargonj Govt. College

Science  
HSC  
GPA- 4.25  
2015

### BBHK High School

Science  
SSC  
GPA- 4.75  
2013

## PROJECTS

**Web Design:** [www.worldflightsaviationltd.com](http://www.worldflightsaviationltd.com)

[www.kochikontherasarus.org](http://www.kochikontherasarus.org) [www.techsgency.com](http://www.techsgency.com)

[www.oxytechnolab.com](http://www.oxytechnolab.com)

[www.safelyneed.com](http://www.safelyneed.com)

[www.bbkhkhighschool.com](http://www.bbkhkhighschool.com)

[www.kagojbari.com](http://www.kagojbari.com)

[www.dhakawall.com](http://www.dhakawall.com)

### Graphic Design:

School Logo, Organization Logo, Banner, Poster, Business Card,  
Prospectus Design, Menu Card, Company Portfolio, Presentation.

## PERSONAL INFORMATION

*Father's Name* : Abdulla Al Mamun  
*Mother's Name* : Sakhina Begum  
*Date of Birth* : 1<sup>st</sup> January 1997  
*Sex* : Male  
*Religion* : Islam  
*Marital Status* : Unmarried  
*Nationality* : Bangladeshi  
*National ID No* : 7352310069  
*Home District* : Cumilla

## CERTIFICATIONS

**Teamwork Skills: Communicating Effectively in Groups**  
Coursera

**Build Your First Android App**  
Coursera

**Programming for Everybody**  
Coursera

**Web Design & Development**  
Dimension IT

**Cybersecurity and the Internet of Things**  
Coursera

**Introduction to Cloud Identity**  
Coursera

**Software Security**  
Coursera

**Intro to International Marketing**  
Coursera